

# REPORT ON COURT BUDGET AND EXPENDITURES WORKSHEET PUBLIC DEFENDER'S OFFICE

THIS REPORT COVERS THE PERIOD OF: JAN. 1ST - DEC. 31ST, 2013

COUNTY: \_\_\_\_\_  
 COURT(S): \_\_\_\_\_  
 COURT ID(S): \_\_\_\_\_  
 DATE PREPARED: \_\_\_\_\_  
 PREPARED BY: \_\_\_\_\_  
 TELEPHONE: \_\_\_\_\_  
 EMAIL ADDRESS: \_\_\_\_\_



STATE COURT ADMINISTRATION

**NOTE 1:** Each county's Probation Department, Juvenile Detention Center or Public Defender's Office **MUST** submit individual reports.

**NOTE 2:** Include **ALL** expenditures regardless of the source of funds.

**NOTE 3:** Please list all positions or entries separately and provide a total when indicated. Additional lines are available, if needed, when submitting this form on ICOR. For the Personal Services section, the first column should identify the number of employees filling each position at the salary indicated.

## SECTION I: PERSONAL SERVICES - SALARIES, WAGES, FRINGE BENEFITS AND TRAVEL (10000 series)

### SUBSECTION A: SALARIES, WAGES AND FRINGE BENEFITS

	Number of Employees	Actual 2013 Expenditures	2014 Requested Budget	2014 Approved Budget
Law Clerk(s)				
Intern(s)				
<b>1. Total Law Clerk(s)/Intern(s)</b>	0	0	0	0
Chief Public Defender				
Deputy Public Defender				
Deputy Public Defender				
Public Defender Staff				
<b>2. Total Public Defender and Staff</b>	0	0	0	0
Information Technology Officer				
Information Technology Staff				
<b>3. Total Information Technology</b>	0	0	0	0

	Number of Employees	Actual 2013 Expenditures	2014 Requested Budget	2014 Approved Budget
Other Salaried Employee (Specify)				
Other Salaried Employee (Specify)				
Other Salaried Employee (Specify)				
<b>4. Total Other Salaried Employee</b>	0	0	0	0

<b>Total Salaries and Wages</b>				
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#### SUBSECTION B: FRINGE BENEFITS

	Number of Employees	Actual 2013 Expenditures	2014 Requested Budget	2014 Approved Budget
Salaried Personnel Fringe Benefits- Administration (specify benefit)				
Salaried Personnel Fringe Benefits- Public Defender (specify benefit)				
Other Non-Salaried Personnel Fringe Benefits (specify benefit)				
<b>Total Employee Fringe Benefits Paid</b>	0	0	0	0

<b>TOTAL PERSONAL SALARIES, WAGES AND FRINGE BENEFITS (add Totals for Subsections A and B)</b>	0	0	0	0
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#### SUBSECTION C: OTHER PERSONAL SERVICES

	Actual 2013 Expenditures	2014 Requested Budget	2014 Approved Budget
<b>This subsection does not apply to Public Defenders expenditures</b>			
<b>Total Other Personal Services</b>	0	0	0

**SUBSECTION D: TRAVEL**

	<b>Actual 2013 Expenditures</b>	<b>2014 Requested Budget</b>	<b>2014 Approved Budget</b>
1. Public Defense Travel Expenditures			
<b>Total Travel</b>	0	0	0

<b>TOTAL PERSONAL SERVICES (add totals for Subsections A, B, C, and D)</b>	0	0	0
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**SECTION II: SUPPLIES (20000 series)**

	<b>Actual 2013 Expenditures</b>	<b>2014 Requested Budget</b>	<b>2014 Approved Budget</b>
1. Office Supplies			
2. Operating Supplies			
3. Repair and Maintenance Supplies			
4 Other Materials and Supplies			
<b>Total Supplies</b>	0	0	0

**SECTION III: PROFESSIONAL SERVICES AND CHARGES (30000 series)**

	<b>Actual 2013 Expenditures</b>	<b>2014 Requested Budget</b>	<b>2014 Approved Budget</b>
1. Expert Consultants/Witness Fees			
2. Investigators			
3. Pauper Attorney on Case-by-Case Basis/ Contract Basis			
4. Other Indigent Expenses (Depositions, Transcripts, Investigations, Language Interpretation, etc.)			
5. Telephone Services			
6. Utility services other than telephone			

	Actual 2013 Expenditures	2014 Requested Budget	2014 Approved Budget
7. Contract printing costs			
8. Insurance other than group employee benefits			
9. Rentals (include leasing and service contracts for office equipment; exclude computers and software.)			
10. Rental of computers/hardware (Include service contracts)			
11. Software - licensing/purchasing (Include service contracts)			
12. Postage			
13. Shipping and Freight			
14. Other services and charges (Please specify)			
<b>TOTAL PROFESSIONAL SERVICES AND CHARGES</b>	0	0	0

#### SECTION IV: CAPITAL OUTLAYS (40000 series)

	Actual 2013 Expenditures	2014 Requested Budget	2014 Approved Budget
1. Legal Libraries			
2. Office Equipment			
3. Computer and Telecommunications Equipment (purchases)			
4. Other Capital Purchases (such as land, buildings, and other capital improvements. Please specify)			
<b>TOTAL CAPITAL OUTLAYS</b>	0	0	0

<b>TOTAL EXPENDITURES/BUDGET (Add Totals from Sections I, II, III and IV)</b>	0	0	0
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**Copies of this worksheet are also available on-line at:**

[www.courts.in.gov](http://www.courts.in.gov)

**To obtain your password, please contact the JTAC Helpdesk at 1-888-275-5822**